



Minutes of the Meeting of the Council
held at the Council Meeting Room, Trane Cemetery, Tonyrefail
at 6:00pm on Thursday, 16th July 2026

Present: Cllr Danny Grehan (Vice Chair)
Cllr Ceri Jones (online)
Cllr Steven Kiff
Cllr Amanda Richards
Cllr Karen Webb
Cllr Dan Lawrence
Cllr M Barron

Officers: Ms Jo van Tonder (Clerk & RFO)

Prior to the commencement of the meeting, members welcomed Andy Schofield of the South East Wales River Trust (SEWRT) who was invited to deliver a presentation, updating members on the progress of ongoing projects.
Meeting commenced at 6:15pm.

1. Apologies for absence

Apologies for absence had been received from Cllrs Gerald Francis, Linda Michel, Ceirion Skym and Austin Davies.

2. Declarations of Interest

Cllr Danny Grehan declared a personal interest in agenda item 9(a): Planning Application 26/0511/FUL.

No further declarations of interest were made.

3. Public Questions

There were no members of the public present.

4. Amended Minutes of the Annual Council Meeting: 14th May 2026

It was proposed, seconded and

Resolved: To agree the amended minutes of the Annual Council Meeting held on 14th May 2026 as a true and accurate record.

5. Amended Minutes of the Ordinary Meeting: 14th May 2026

It was proposed, seconded and

Resolved: To agree the amended minutes of the Ordinary Council Meeting held on 14th May 2026 as a true and accurate record.

6. Minutes of the previous Meeting: 25th June 2026

It was proposed, seconded and

Resolved: To agree the minutes of the Council Meeting held on 25th June 2026 as a true and accurate record.

Min. 10: The Clerk advised RCTCBC was to undertake a site survey of the recently relocated lamp post opposite Judie's Florist in order to ascertain its suitability for the Council-funded CCTV installation.

7. Matters pertaining to Finance

a) Financial Accounts YTD 2026/27

The Clerk presented the actual against budget Income and Expenditure for the quarter ending 30th June 2026.

It was noted the £2,000 recorded against Prior Year Adjustments and Recoveries came about due to a Welsh Water refund of cumulative overpayments over previous years. The Clerk explained the receipt had been recorded in this manner so as not to distort the current year's actual utility expenditure.

Members queried the reason for a budget of £40,000 for repairs and maintenance of land and buildings. The Clerk suggested the figure had been included to cover such costs as repairs to the van garage and burials garage roofs.

Members noted the accruals that had been made at the previous year end to provide for the cost of the Penrhiwfer allotment wall and office roof repairs.

b) Quarterly Bank reconciliations

The Council received and noted the bank reconciliation statements and corresponding original bank statements for the period ending 30th June 2026 for the following accounts:

- Unity Trust Bank Current Account £151,925.54 (reconciled)
- Unity Trust Bank Instant Access Account £191,489.57 (balanced)
- Barclays Premium Account £ 21,853.79 (balanced)

Resolved: To approve the bank reconciliations showing a total balance of £365,268.90.

c) Payments made since the last meeting – June 2026

Unity Current Account Transactions

Agenda item 7(c)

Tonyrefail & District Community Council
For the period 19 June 2026 to 16 July 2026

Date	Description	Description	Credit
Unity Current Account			
22 Jun 2026	*Biffa Waste Services Ltd - DD	Refuse	314.34
23 Jun 2026	*Eon Next - Gas Staff Base	Utilities	57.47
29 Jun 2026	Aingie Cripps Melody	Mileage	37.05
29 Jun 2026	Amazon payments	Events	93.96
29 Jun 2026	Boverton Nurseries	Flower displays	2,451.60
29 Jun 2026	Callum Rowe - Tonyrefail Under 8 Football Team	Windfarm grant	500.00
29 Jun 2026	Cymuned Penrhiwfer & Williamstown	Windfarm grant	1,000.00

29 Jun 2026	Forest Park & Garden	Grounds materials	95.44
29 Jun 2026	Forest Park & Garden	Staff uniforms	333.32
29 Jun 2026	ICCM	Training	360.00
29 Jun 2026	PEAC (inv pmts)	Equipment Hire	254.18
29 Jun 2026	Price Fencing & Landscaping Ltd	Tree clearance	18,823.32
29 Jun 2026	Prichards	Equipment Hire	1,303.16
29 Jun 2026	Shutter Door Services	Repairs	138.00
29 Jun 2026	Tonyrefail Community School	Windfarm grant	500.00
30 Jun 2026	*Unity Trust Bank	Bank Charges	12.80
30 Jun 2026	*Unity Trust Bank	Bank Charges	15.85
01 Jul 2026	*DVLA	Vehicle tax	30.18
02 Jul 2026	*Core Synergy Ltd - STO (prev. Function 28)	Website	48.00
06 Jul 2026	*Certas Energy - DD	Fuel	282.54
07 Jul 2026	Ioan Gunson trading as L P Patio & Lawn Services	Grass Cutting	280.00
07 Jul 2026	KLG Services	Audit fees	600.00
07 Jul 2026	Spring Clean	Cleaning	165.00
13 Jul 2026	*Xero (UK) Ltd - DD	Software	44.40
13 Jul 2026	HMRC - PAYE & NI	HMRC	4,962.84
13 Jul 2026	RCTCBC - Pensions	Pensions	4,467.43
15 Jul 2026	*RCTCBC - Rates - DD	Rates	79.00
16 Jul 2026	*Lloyds Multipay Card **DD**	Events	30.49
Total			37,280.37

d) Accounts for Payment – July 2026

Aged Payables Detail

Agenda item 7(d)

Tonyrefail & District Community Council
As at 31 July 2026
Ageing by due date

Supplier	Description	Total
Amazon Payments	Events/equipment cemetery	71.73
Audit Wales	Audit fees	950.02
Bus Shelters Limited	Community Repairs	1,584.31
EDAZZ Mental Health	Windfarm grant	300.00
Parish Online	Software	486.00
Prichards	Equipment hire	1,303.16
Shaunna Evans	Cleaning	132.00
Teleshore UK	Equipment Servicing	418.30
The National Allotment Society	Membership	120.00
Total		5,365.52

It was proposed, seconded and

Resolved: To approve the accounts for payment.

8. Matters pertaining to Cemetery Committee

a) Justification for Exclusive Rights of Burial renewal fees

Members considered the Cemetery Committee's justification for ERoB renewal fees.

It was proposed, seconded and

Resolved: To accept the Committee's recommendation and adopt the justification.

b) Impact and introduction of administration fee

It was suggested the matter be deferred as members wished to have more time to consider the Clerk's report.

It was proposed, seconded and

Resolved: To suspend the implementation of the Cemetery administration fee and instruct the Cemetery Committee to reassess its recommendation in light of the Clerk's report.

It was suggested the Cemetery Committee could look to draft an Administration Fee Policy.

9. Planning & Development Control

- a) 26/0511/FUL** - Installation of floodlighting and construction of a concrete bowl as an extension to the existing skatepark within Tyn-y-bryn Park - Tyn-Y-Bryn Park, Tonyrefail

Cllr Danny Grehan, having declared a personal interest in this item, took no part in the vote.

It was proposed, seconded and

Resolved: To support this application.

- b) 26/0594/FUL** - Vehicular crossover of a public footway and off-road parking - 74 Francis Street, Thomastown

As members had conflicting opinions, it was agreed the Council would not exercise its statutory right to comment on this application.

- c) 26/0580/FUL** - Construction of a single storey porch and dining room extension to the front elevation - 13 Heol Haulfryn, Tonyrefail

No comment made.

10. Committee Updates

a) Events Committee

Cllr M Barron updated members on the progress towards the Christmas event and advised that all was on track.

Members noted that the Council's application for lottery funding for the event had been unsuccessful.

b) Cemetery Committee

Members were informed of a programme of test digs that had commenced on the extension land, where the intention was to establish the viability of the site for burials.

The memorial stone on the Capel y Ton mass grave had been relocated to the end closest to the path for members of the public to view, two brushcutters were to be scrapped and the committee had been involved in the drawing up of the EROB justification.

c) Staffing Committee

Cllr C Jones reported that the Staffing Committee was currently engaged in assisting the Clerk with ongoing matters of a confidential nature.

He went on to say that the Staffing Committee would be looking to introduce *Values* into the organisation.

11. Members' Reports – for information only

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| Cllr C Jones: | i) thanked Cllr K Webb for arranging the removal of weeds along the road in Penrhiwfer.

ii) asked what the completion date was for the Active Travel Route between Penrhiwfer and the Co-Op. Cllr K Webb to make enquiries. |
| Cllr A Richards: | i) reported she had twice messaged Cllr Owen-Jones regarding the rubbish dumped behind the Lighthouse Project but without a response. Cllr D Grehan to follow up. |
| Cllr S Kiff: | i) reported complaints he had received regarding the lack of road markings and signage at the A4119 / Ely Valley Road roundabout in Coedely. He said that motorists were unclear on the lanes going around the roundabout and onto the dual carriageway. Cllr D Grehan advised he had reported this.

ii) reported an overgrown path, thought to fall under Sustrans, and agreed to contact Jodie Davies who had a small team who might be able to assist. Clerk to contact Jason Bragg to establish who is responsible. |
| Cllr M Barron: | i) passed on the Penrhiwfer Allotments' thanks for accommodating plotholders and changing the date of the construction of the wall.

ii) Penrhiwfer Allotment Association has asked for grounds staff to cut the footpath running through the site. Clerk advised that, per the agreement with the Council, the footpath was the allotment association's responsibility. |
| Cllr D Lawrence: | i) reported overgrown vegetation alongside Tyn-y-Bryn Park, towards the school. Cllr Kiff added there was also a problem with rats in the area. |
| Cllr D Grehan: | i) advised that the overgrowth along Ely Valley Road had been reported. |

12. Date of the next meeting

The next meeting will be held on 17th September 2026 at 6:00pm.

Meeting concluded at 7:31pm